

USER MANUAL FOR ONLINE SUBMISSION OF APPLICATION FORM

Steps involved in the filling of the application form of PGIMER include registration, candidate login, etc. The steps are mentioned below.

1. Registration
2. Candidate Login
3. Payment of fee
4. Printing of Confirmation page

The detailed process of filling the application form of PGIMER MD/MS Exam 2020 (January session):

Step 1: PGIMER MD/MS 2020 registration

The application process begins with the basic registration of candidates. For this the candidates are required to follow the steps below:

- Visit the Official website
- Then click on the Specific "Exam Name" for which you want to fill the application form
- Then click on 'New Registration' and you will be directed to registration form page
- The entries in registration form cannot be changed once submitted, hence, ensure that you enter the required information as below correctly.
- **Name of Candidate:** This should be the same as on valid government id proof.
- **Date of Birth:** Use the calendar icon to select the correct date.
- **Gender:** Enter your gender (Male/Female/Others)
- **Mobile Number:** Should be valid and unique. You will receive your User ID and Password as an SMS on this number only.
- **Email Address:** Should be valid and unique. You will receive your User ID and Password on this email address only.
- **Captcha:** The Captcha box is a special set of characters displayed on the screen. You will need to retype the characters in the box provided. This is a safety feature designed to ensure that a human is entering the details and not a computer program. If you have trouble reading the characters, click on 'Get a new image' to refresh the letters.
- By selecting the 'Submit' button, you are committing to be honest and fair in all your actions and information provided in the Registration Form.
- Confirmation of Registration

- Within minutes of submitting the Registration Form, you will receive a User ID and password on the registered email address from the Administrator. Ensure that you check your mailbox immediately and that it is not considered as spam mail.
- You will also receive the User ID and Password as an SMS* on the registered mobile number. Using these credentials, you may proceed to complete your application. (*Please note SMS will not be sent to international numbers)
- This ends Step 1 of the Registration Process

Step 2: Fill Application Form

Registered Users Click on `Applicant login` to access the Application form with User ID and password received on your email and mobile number.

Click on the `Go to Application Form` button and please read the important instruction carefully.

The Application Form is categorized into the following three sections:

1. Personal Details
2. Qualification Details
3. Test Center Details

Read the Note on pop-up page of the form before you begin filling the information. You need to fill section-wise application form. Once the mandatory details in a section are filled, you can move to the next section by clicking on Save and Next. However, you will not be allowed to navigate to next section, if mandatory information is not filled or the required documents are not uploaded. To navigate back to the previous section, you can click on the name of the previous section tab.

Once you have completed the last section and then, click on Submit button, you will be re-directed to make the payment. Once payment is done, your application is considered complete. Post this, changes to application can be done but, are applicable to limited fields only as defined above.

*Please note: Once the form is submitted, payment has to be made for the particular Exam to ensure the particular Test City chosen by you is assigned to you.

PGIMER MD/MS Test Cities 2020

Sl. No.	Exam City
1	New Delhi
2	Chandigarh
3	Jammu
4	Jalandhar
5	Bengaluru
6	Hyderabad
7	Thiruvananthapuram
8	Chennai
9	Bhubaneswar
10	Guwahati
11	Kolkata
12	Mumbai
13	Bhopal

Photograph and signature upload

- Candidates have to upload their scanned photograph and signature as per specifications. The photograph and signature should not appear blurry after upload
- Save signature as "Candidate Signature.jpg" and photograph as "Candidate Photograph.jpg"
- The photograph must be taken with the candidate holding a placard having his/her name and date of taking the photograph (refer to the picture attached below)



Step 3: Payment of PGIMER MD/MS 2020 application fee

Candidates who complete the above steps have to make the application fee payment. Special care should be taken while making payment as fee for application form is non-refundable under any circumstances. Fee will only be accepted through Net Banking/Credit Card/Debit Card.

Application Form of PGIMER MD/MS Exam - Do's and Don'ts

The following points regarding PGIMER MD/MS application form 2020 are important and candidates are required to go through them thoroughly for a clear idea about how to fill the form:

- Candidates are advised to fill their application forms using Internet Explorer (version 11) or Mozilla Firefox (version 50 to 61) or Google Chrome (50 to 69 version)
- The process of filling application form is complete only after the confirmation page gets displayed on screen.
- The fee submitted by candidates while filling the application form will not be refunded under any circumstances
- The data submitted once will not be changed under any situation at any time.
Applications with false information will be rejected
- Candidates need to make sure that details on their id proof and mark sheet match with the PGIMER MD/MS 2020 application form
- Black & white/Polaroid photographs will not be accepted

Frequently Asked Question (FAQs) – PGIMER MD/MS Application Form 2020

1. Will be there be a correction window facility for PGIMER MD/MS application form 2020?

Answer- Correction Window available only for if there is any update in Candidate Photograph & Signature. Thus candidates are advised to fill the application form carefully.

2. Can I submit the PGIMER MD/MS application form in the offline mode?

Answer - No, candidates must fill the application form of PGIMER MD/MS 2020 in online mode only. Any other form of the application form will not be accepted.

3. How can I pay the application fee?

Answer - The application fee of PGIMER MD/MS registration 2020 has to be paid in online mode. Candidates can use methods like credit/debit card or internet banking to pay the fee.